



DEPARTMENT OF
ENGINEERING SERVICES
808 W. SPOKANE FALLS BLVD.
SPOKANE, WA 99201-3343
509.625.6700
FAX 509.625.6349/509.625.6124
Spokaneengineering.org

October 21, 2014

«Name»
«Address»
«City» «State» «Zip»

RE: Project Number 2014079 - Havana Street from 37th Avenue to Glenrose Road and
Glenrose Road between Havana Street and 57th Avenue

Dear Property Owner:

In 2015, the City of Spokane will be repaving and installing sidewalks on Havana Street from 37th Avenue to Glenrose Avenue, continuing to 57th Avenue. A major component of that project will include installation of a water main. In order to avoid water service outages in this area of the south hill during the Havana St. project, a redundant water main will be installed in the 44th Avenue right of way between Freya Street and Myrtle Street.

This planned 44th Avenue water main installation, scheduled to occur in mid-November 2014, will require tree removal, which is in part why you are receiving this letter (please see enclosed pages from Spokane Urban Forestry).

The second reason for this letter is to notify you that as part of the Havana Street project, next summer the City plans to install a 12-foot wide paved pedestrian bike trail from Freya Street to Havana Street as proposed in the Southgate Neighborhood Plan.

If you would like further information, please attend the November 12, 2014 meeting of the Southgate Neighborhood Council where we will be making a short presentation. The Southgate Neighborhood meeting will be held at Educational Service District (ESD) 101 located at 4202 South Regal Street at 7:00 p.m. Alternatively, you can call me at 625-6391.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dan Buller".

Dan Buller, P. E.
Senior Engineer

DB/fip

Enclosure

cc: Engineering Services file



October 20, 2014

Dear Property Owner/Occupant:

The City of Spokane Engineering Services Department has requested that public tree(s) in the right-of-way adjacent to your property be **removed** because of the installation of a water main.

Pursuant to Spokane Municipal Code (SMC) 12.02.912 D and E, this letter is to notify you of my decision as Urban Forester, the responsible official under the Urban Forestry Program designated by the Director of Parks and Recreation, to authorize the **removal** of the identified public tree(s) for the reason above.

The tree(s) will be removed in conjunction with **Project #2014-079 Havana Street Improvements, at no expense to you. You may call the City's Engineering Services Department (625-6700) if you have questions regarding this project.**

As the property owner, you are permitted to appeal my decision to authorize the removal of public trees to the Urban Forestry Tree Committee within thirty days of receipt of my decision. The appeal process is set forth in SMC 12.02.920. Should you wish to waive the thirty day appeal period and expedite removal of the trees, please sign and return the enclosed Waiver of Right to Appeal. Please contact me if you have any questions at 509.363.5495 or aspell@spokanecity.org.

Sincerely,

Angel Spell
Urban Forester

Copy: Director of Engineering Services
Office of Neighborhood Services
Office of Code Enforcement

Waiver of Right to Appeal

I acknowledge that I have been informed of my right to Appeal the Urban Forestry Department's decision for the removal, pruning or other treatment of the street tree(s) on my property as set forth by Spokane Municipal Code, Article V: Urban Forestry Program, § 12.02.920.

I understand that I have the right to Appeal the Urban Forestry Department's decision and wish to waive/give up the right to appeal.

Dated: _____

Property Owner

Property Address