



DEPARTMENT OF  
ENGINEERING SERVICES  
808 W. SPOKANE FALLS BLVD.  
SPOKANE, WA 99201-3343  
509.625.6700  
FAX 509.625.6349/509.625.6124  
Spokaneengineering.org

August 25, 2015

RE: Parcel Number: «Parcel\_No»  
Site Address: «Site\_Address»

Dear Property Owner:

### **Project Description & Approximate Schedule**

The City of Spokane is planning to rehabilitate 37th Avenue from Regal Street to Custer Street and approximately 1,500 feet of Freya Street to the south of 37th Avenue. Please refer to the attached map. This work is the combination of two separate projects that need to be built simultaneously. The first project is scheduled to begin April, 2016 with construction lasting through October, 2016. As part of the projects there will be: removal and replacement of existing asphalt pavement, replacement of water and storm pipe, installation of concrete curb and sidewalk, and ADA compliant curb ramps where missing. The improvements on 37th Avenue will occupy the center 55 feet of the existing 60 feet of right-of-way. Also, the vacant lot to the southeast of 37th Avenue and Rebecca Street will be reshaped to provide temporary storage and treatment of stormwater coming from the Hazel's Creek Natural Area.

### **Open House**

We will be holding an Open House to give residents and business owners an opportunity to express any questions or concerns about the project. Please see the enclosed open house flyer for more information.

### **Sidewalks**

On 37th Avenue we will be installing all missing sidewalks along the project. We also are replacing a small amount of curb and sidewalk as necessary to install wheel chair ramps at the corners along Freya Street. Most of the existing sidewalk will not be replaced because funding program guidelines do not permit use of these funds for replacing sidewalks; and because the Spokane Municipal Code Section 12.01.010 makes sidewalk repair the responsibility of the adjacent property owner.

If you desire to replace or repair sidewalk in front of your property at your own expense, it may be less expensive to use the City's contractor for this project. Once the project is bid and the contractor is selected, we can make the contractor's contact information available to you. You would then be responsible to coordinate this work with the contractor, including negotiation of price and payment directly to the contractor. The City will not be involved in this work.

### **Pavement Cut Policy**

If you are considering installing sewer, water, gas or other utility service, please make sure the work is completed before the construction of the street project in April, 2016. If you have a vacant lot on the project route, you may or may not have active utility stub outs to your property. We strongly recommend you contact your utility (water, sewer, gas, electric, etc.) as soon as possible to confirm that you have an active stub out onto your property. The City of Spokane's new Pavement Cut Policy states once a street has been rehabilitated no cuts can be made to the new asphalt for three years from the date of completion. The

Policy can be found on our web site ([www.spokaneengineering.org](http://www.spokaneengineering.org)) under the documents tab.

**Special Access Requirements**

We are very interested in working closely with you to reduce the construction impact as much as possible. If you have special access requirements such as business needs, personal, medical, or handicap needs, please contact me at the phone/email address given below.

If you have questions about this letter or the project in general, please contact me at 625-6907 or [rproszek@spokanecity.org](mailto:rproszek@spokanecity.org).

Sincerely,



Rich Proszek, P.E.  
Senior Engineer - Design

RKP/rrr

Enclosure: Meeting Flyer/Map of project